

**JOINT DOCTORAL PROGRAM BETWEEN
CENTRO AGRONÓMICO TROPICAL DE INVESTIGACIÓN Y ENSEÑANZA (CATIE)
AND THE UNIVERSITY OF IDAHO (UI)**

The University of Idaho (UI) and the Tropical Agricultural Research and Higher Education Center (CATIE) entered into an Agreement to establish a joint Ph.D. program in certain disciplines offered through UI's College of Natural Resources and College of Agricultural and Life Sciences, and CATIE's Graduate School.

I. GENERAL

A. The University of Idaho and CATIE hereby agree to continue a joint Ph.D. program ("Program") in disciplines offered through UI's College of Natural Resources and College of Agricultural and Life Sciences and CATIE's Graduate School. Other Colleges in UI will be encouraged to participate under the guidelines set forth in this Amendment.

B. The degrees offered to students in the Program shall be those currently awarded at the University of Idaho. From the College of Natural Resources, it shall be the Ph.D. in Natural Resources; from the College of Agricultural and Life Sciences, the degrees shall be any of the degrees currently awarded by disciplines in that college.

C. Applications will be solicited globally by CATIE, UI, and jointly. Candidates will be considered who meet the admissions requirements of both CATIE and UI.

D. English is the official language of the Program, although a working knowledge of Spanish is necessary.

E. Students who successfully complete all requirements will be awarded a joint doctoral degree and diploma bearing the names of both the University of Idaho and CATIE, and signed by the appropriate officers of both institutions. The diploma will not state a degree title other than "Doctor of Philosophy" unless the degree is in a specific discipline offered by both institutions. A description of the disciplinary focus of the student's doctoral work will be included on official transcripts provided by both UI and CATIE.

II. WORKING PLAN

Application and Admission

1. A master's degree is required to enter the Program.
2. UI will only accept original application and supporting documents. CATIE will accept original application and supporting documents sent directly to CATIE or copies of the documents.

Copies of UI application and supporting documents are to be forwarded to the admissions office at CATIE.

3. The application fee (\$60, subject to change) will be determined by mutual agreement and will be equally divided between the two institutions.
4. An applicant must meet both CATIE and UI admissions requirements. Applicants from non-English speaking countries must satisfy the language requirement of 550 TOEFL (213 computerized TOEFL) or equivalent. A minimum working level of Spanish is necessary for non-native Spanish speakers. Applicants without Spanish are required to take Spanish 101 and Spanish 102 (or equivalent) while taking classes at the UI. These classes will not count toward the credit requirement for the Program.
5. Applicants are expected to have research interests corresponding to program themes at both UI and CATIE, leading to a dissertation, preferably in Central and South American or other tropical areas of the world.
6. Coordination and oversight of the application process is the responsibility of the designated coordinator of the Program at UI and the Admissions Coordinator in the Graduate School at CATIE.

Registration

1. Students normally will complete all of their course requirements at the UI during the first part of their registration in the Program, but modifications on this expectation are allowable as determined by the student's graduate committee.
2. Semester fees and tuition paid by students registered at the University of Idaho will be the standard graduate fees and non-resident tuition, unless the nonresident tuition is waived because—the student is an Idaho resident, from A CATIE member country, and/or on an assistantship.
3. Trimester fees and tuition paid by students registered at CATIE will be the same as paid by each student when they are registered at CATIE.
4. For full-time enrollment, graduate fees and tuition will be paid directly to the institution at which the student is in residence during each semester or trimester. During the full time portion of the Program, the student will also be required to register and pay for one credit each term (semester at UI or two trimesters at CATIE to ensure equivalency of these expenses) at the institution where the student is not in residence. This is necessary to maintain continuous student status at each institution.
5. A Joint Program Fee will also be paid to the institution at which the student is not in residence during each semester (UI) or two trimesters (at CATIE) of full time enrollment.

6. After the three years of full-time enrollment are completed, students in the Program will likely need to register for part-time credits at one or both institutions until their research is completed, they have passed their dissertation defense, and they have had final changes to the dissertation accepted by their doctor advisory committee. Part-time enrollment must comply with the guidelines of both institutions and be paid directly to the institutions or institutions the student must register under for a given semester or trimester.
7. Room, board, and any other living expenses are to be paid by the student. All students will be responsible for having international health insurance for themselves, and if applicable, for their accompanying families. Students will also be required to have a life insurance policy.
8. Because this is a joint degree program, students on assistantships awarded by either CATIE or UI will be extended the same privileges extended to any other UI graduate assistant, including nonresident tuition waivers. Similarly, students whose official residence at application time is either Idaho or a member country of CATIE will be considered to be of resident status, and no nonresident tuition will be charged.

Advisory Committee and Course of Study

1. Each student will have a doctoral advisory committee consisting of a minimum of four faculty members, ideally two from CATIE and two from UI. There may be as few as one faculty member from either institution if two faculty members with the necessary expertise are unavailable. Committee members may also include affiliate faculty of either institution. Additional committee members, if desired, will be chosen in accordance with the guidelines of both institutions, and may include faculty from other institutions.
2. One CATIE committee member and one UI committee member will serve as co-advisors and will have equal weight in terms of mentoring status and authority.
3. Because Program participants are required to engage in dissertation research specifically related to tropical agriculture and natural resources, immediate research supervision will be provided by the CATIE co-advisor, who will maintain close and frequent communication with the UI co-advisor.
4. A Study Plan is to be developed jointly among the CATIE and UI co-advisors and the student, subject to approval by all members of the committee. This Study Plan shall include at least three years of full-time enrollment, with at least half of this spent internationally, incorporate a minimum of 24 semester (36 trimester) credits of course work acceptable to be applied to graduate degrees, a minimum of 38 semester (57 trimester) credits of doctoral research (equivalent to UI course 600), and a minimum of at least 68 total semester (102 trimester) credits in addition to the course work from a previous master's degree. These credit minimums supersede those of any subunit at either UI or CATIE if they choose to participate in the Program. Term credits taken at CATIE convert to semester credits at a rate of 1 term credit = 2/3 semester credit. The Advisory Committee will strive to achieve equity in the semester equivalent credits taken at the two institutions to ensure solvency

and sustainability of the Program at each institution. Under no circumstances will the Advisory Committee allow for less than 33 semester (50 trimester) credits to be taken at either institution. The Study Plan will be forwarded electronically by the Advisory Committee to the Registrar's Office in the CATIE Graduate School and the corresponding office at UI for planning and budgeting purposes.

5. Every student is required to complete successfully a Preliminary Candidacy Examination ("Examination"). This Examination is to be conducted cooperatively by the student's CATIE and UI committee members and is to occur shortly before or soon after the completion of the regular course work prior to the end of the first year of the doctoral program. The Examination is to be conducted on either campus and is to include both written and oral portions. If faculty members from one institution are unable to travel to the institution at which the oral portion is being conducted, interactive systems available at both CATIE and UI are to be used to insure same-time examination by all faculty members on the committee.
6. To start the research process, closely following a successful Preliminary Candidacy Examination a doctoral Research Plan is to be developed jointly among CATIE and UI faculty and the student, incorporating all details, including a budget and sources of funding. The student shall present a public seminar on the Research Plan, during which the student may receive questions and suggestions from the audience in attendance and from the committee members.
7. Under normal conditions, students will take most of their research credits at CATIE. To ensure the rigor of the research portion of the Program, normally, such research will require at least 1.5 years of full-time enrollment in research at the CATIE headquarters, and/or other Central and/or South American or international tropical locations. The research component of the program will likely require additional full or part-time enrollment in research at CATIE and /or UI. Additional courses taken during the research portion of the degree must be approved by the doctoral advisory committee and included in the Study Plan.
8. Drafts of sections of the dissertation are to be circulated among the committee members to insure that all members have adequate opportunity to comment on the research and the development of the dissertation as it progresses.
9. The defense of the dissertation is to be conducted after all committee members have agreed that the dissertation is of sufficient quality, that major corrections or additions are no longer necessary. The defense will be conducted on the CATIE or UI campus, whichever is more convenient for the student and the committee members. If faculty members from one institution are unable to travel to the institution at which the defense is being conducted, interactive systems available at both CATIE and UI are to be used to insure participation by the entire committee.

10. All members of the committee must approve the final copies of the dissertation, by signing the appropriate form, in order for the required number of final copies to be submitted to the appropriate offices at both institutions. At this point the degree is completed.
11. Travel by co-major advisors and students between Idaho and Costa Rica is required for proper mentoring and administration of the Program. Major professors and students are expected to procure funding for a minimum of one trip per year to allow the advisors and students to convene either in Costa Rica or Idaho, or elsewhere as appropriate for each student's program.
12. Students must complete and submit in a timely manner all forms required by the College of Graduate Studies and the academic unit at UI, and by the Graduate School at CATIE. Students are also strongly encouraged to sustain frequent communication with their co-advisors and other committee members during the research and dissertation development processes. They are not to deviate from the Study Program without approved amendments by the co-advisors that are shared with other committee members, and the Registrar's Office in the CATIE Graduate School and the corresponding office at UI.

III. PROGRAM NOTES

1. Students will be provided international student support services, including assistance on immigration and visa issues, by appropriate offices at the host institutions.
2. Additional details related to Joint Doctoral Program CATIE-UI can be consulted in the CATIE Doctoral Studies Guide.
3. Equal opportunity. CATIE and UI agree not to discriminate against any student or applicant for admission to the program because of race, age, sex, color, religion, national origin, disability, ancestry or status as a Vietnam veteran.
4. Joint Program Fee: The program fee of US \$250 will be charged each semester for the first six semesters in a Joint Doctoral Program student's program. It is to be used by the partner institutions to cover incidental costs of administering the program.
5. Member Countries of CATIE as of July, 2013. The regular member countries of CATIE are Belize, Colombia, Costa Rica, El Salvador, Guatemala, Honduras, Mexico, Nicaragua, Panama, Dominican Republic, Venezuela, Bolivia and Paraguay. The State of Acre in Brazil is a member. Spain is an affiliated member of CATIE.

For more information on the joint doctoral program CATIE-UI, please visit the following websites and/or contact:

CATIE

<http://posgrado.catie.ac.cr>

Master Ariadne Jiménez, responsible for the Admissions Office (ajimenez@catie.ac.cr)

University of Idaho

<http://www.uiweb.uidaho.edu/catie/>

<http://www.uidaho.edu/cogs/academics/costaricapartnership>

<http://www.webs.uidaho.edu/ipo/abroad/apply/home.htm>

<http://www.webs.uidaho.edu/ipo/abroad/apply/programs/catie.htm>

http://www.webs.uidaho.edu/ipo/abroad/search/programs/ui/cr_catie.htm

<http://www.cals.uidaho.edu/igert2/index.htm>

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