

Agroforestry and Sustainable Agriculture Program Leader, CATIE Internal/external vacancy

Division: Research and Development
Agroforestry and Sustainable Agriculture Program (PAAS)
Position title: Agroforestry and Sustainable Agriculture Program Leader
Immediate supervisor: Research and Development Division Director
Position type: International Professional Staff
Location: CATIE headquarters, Turrialba, Cartago, Costa Rica

POSITION OBJECTIVE

Provide leadership for CATIE's research, resource management and technical assistance initiatives in topics related to coffee and cacao agricultural and agroforestry systems, in order to reach a critical mass of resources and gain recognition for the excellence and applicability of our technological development approaches related to the sector's production and management techniques.

TASKS AND RESPONSIBILITIES

- Lead a research program that contributes to the innovation of Latin America's agricultural sector, particularly through the development of new focuses, concepts, methodologies, tools or technologies.
- Plan, direct, contribute to and monitor the quality of research, positioning CATIE strongly in the Central American agricultural sector.
- Participate, support and contribute to postgraduate education and training activities; ensure that program members contribute to courses and serve as supervisors for the development of the technical and leadership skills of students, practitioners and groups of producers.
- Supervise the program's quality and support technical assistance actions in various countries, in collaboration with projects and the Outreach and Development Division.
- Participate in the implementation of CATIE's strategic planning process; coordinate planning, monitoring and evaluation actions and elaborate program reports.
- Elaborate, edit and guide program members in the production of scientific and technical documents to be published in international, regional and national media sources.
- Give presentations at international and national scientific forums.
- Represent CATIE, strengthening its contact list and enhancing its work with international organizations, governments, NGOs and international cooperation agencies.
- Participate in meetings with donors, the board of directors and government ministries; interact with partners and participate in other national and international events.
- Lead and participate in the negotiation of proposals and strategic partnerships that help strengthen CATIE's work.
- Ensure the efficient and transparent use of financial, human and logistic resources of the core budget and projects assigned to the program.
- Supervise staff who report to this position and conduct appropriate feedback activities, such as the preparation of group and individual annual operational plans, evaluation, training, personal development and other topics such as encouraging staff participation in conventions, courses and other activities appropriate to their performance area.



TASKS AND RESPONSIBILITIES (cont.)

- Support the division director in his/her responsibilities, particularly regarding program integration, links with the Outreach and Development Division and National Technical Offices, and the development and implementation of intersectoral and transversal programs, such as the Mesoamerican Agroenvironmental Programme.
- Participate in the MAP2N assessment committee, particularly in the development of scaling proposals and the assurance of continuity in these initiatives.

TECHNICAL SKILLS

- Doctorate in area of specialty
- Minimum 10 years of experience in related work
- Recognized history in agricultural development and food security topics
- Experience in postgraduate teaching
- Recognized history in research
- Demonstrated experience in the management and implementation of research and development projects
- Knowledge of negotiation with governmental and non-governmental organizations, international and/or financial entities
- Theoretical and practical knowledge in project creation, monitoring and evaluation
- Computer skills
- Fluency in Spanish and English, both written and oral

PERSONAL SKILLS

- Analytical skills
- Negotiation skills
- Staff development
- Initiative
- Leadership
- Results-oriented
- Planning and organization
- Partner relationships
- Teamwork
- Ability to work under pressure

Located in Costa Rica, CATIE combines science, postgraduate education and technical cooperation. Its campus is situated in a natural landscape, rich in biodiversity, where peace and security allow for a high quality of life. Innovation, excellence, service, integration and an appreciation for diversity are among the institution's values, where professional growth, international outreach and multicultural exchange are highly valued.

For more information please visit: www.catie.ac.cr. Interested parties should send a cover letter, résumé and salary requirements to lider.paas@catie.ac.cr.

Deadline: April 24th, 2014

CATIE does not discriminate based on gender, ethnicity, age or political or religious beliefs. Qualified men and women are equally encouraged to apply.